

**From:** Maldoom, Edwin  
**Sent:** Tuesday, March 5, 2024 8:44 AM  
**To:** Ewen Macgregor  
**Cc:** Legister, Linda  
**Subject:** RE: OLYMPIC GARDEN

Good morning Ewen,

Thank you for your email and providing an updated OS, I am sorry that it has taken me a few days to get back to you.

Consequently, I am letting you know that I am withdrawing the Licensing Authority's (acting in the function of a responsible authority) representation made against the premises licence application.

Many thanks,

Edwin Maldoom  
Licensing Enforcement Officer  
Regulatory Services

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**From:** Ewen Macgregor  
**Sent:** Monday, March 4, 2024 8:57 PM  
**To:** Neville, Dean; Serdouk, Mohammed; Maldoom, Edwin; [Brendon.McInness](#); [Phil.S.Graves](#)  
**Subject:** OLYMPIC GARDEN

Good evening all

Following up my email from Friday and our call that day

I did ask when we spoke whether you were able to confirm if you were intending to maintain your reps to the application given the updated operating schedule.

If you could let me know the position that would be appreciated

I look forward to hearing from you/

Ewen Macgregor  
Partner

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**From:** Ewen Macgregor  
**Sent:** Friday, March 1, 2024 4:01 PM  
**To:** Neville, Dean; Serdouk, Mohammed; Maldoom, Edwin; [Brendon.McInness](#); [Phil.S.Graves](#); Susana Figueiredo  
**Subject:** OLYMPIC GARDEN  
**Importance:** High

Afternoon all

Thanks for your time earlier today

Please find attached a further revised operating schedule following our discussions today.

Changes as follows:

9 (g) Evacuation Plan

30. Challenge 25 and proxy sale signage to be displayed at each point of sale

34 (j) The premises will close no later than the advertised start of half time and will not re-open until the start of permitted hours on the following day

34 (q) No football club colours (for example flags, shirts, banners) to be displayed on the external fencing of the premises on football match days

Also attached:

- Draft Barriers/Crowd/SIA/Evacuation risk assessment
- Draft SOPs

These will of course be developed/finessed should the application be granted, shared with you as part of the SMP conditions and a final copy made available to you all as part of the licence conditions. The SMP will be subject to ongoing review and updated and adapted as necessary.

In so far as the pre opening schedule of works this does of course form part of the SMP but at the present time includes the following

- Broken windows to be replaced with plywood.
- Ground floor entrance at the front of the building to be sealed off including railing and ramp access.
- Windows at ground floor level to be protected (potentially with plywood)
- Fence to be checked and ensure it is crowd loaded.
- Removed tree stumps
- Remove pebbles.
- Build ramp access from Novotel front court to the venue
- Installation of lockable door between the hotel front court and the venue.
- Build plywood walls at the end of the under pass on both sides
- Drainage / water supply for temporary toilets / alternatively use portable toilets
- Painting of the pillars.
- Installation of suitable lighting
- Installation of synthetic foliage around the fence to obscure the visibility in and out of the venue
- Make a staff entrance from the back of the hotel smoking area into the venue.
- Lockable storage inside Olympic House building so that alcohol can be safely/securely kept overnight.
- Additional CCTV installation at key points.

As Richard Short mentioned on the call earlier<sup>5</sup> there are wider Health and Safety at Work Act obligations upon my client, which fall beyond the remit of the licensing Committee which my client will be obliged to abide by.

In light of the significant revisions to the operating schedule which I believe attends to your concerns, and in particular the closing of the premises on football event days at the advertised half time, and not re-opening until the start of permitted hours the following day, I hope that you now feel in a position to withdraw your representation.

If there is anything further that you require from me, please do not hesitate to give me a call.

I look forward to hearing from you.

Ewen Macgregor  
Partner